

**VEAZIE SEWER DISTRICT
SEPTEMBER 8, 2010 – MINUTES
6:30 P.M.**

Attended by: Chair Steven Theborge, Trustees Gary Brown and Esther Bushway, Supt. Gary Brooks, and Tammy Olson.

- 1) Call Meeting to Order – Steve called the meeting to order at 6:37 p.m.
- 2) Consider Meeting Minutes of July 14, 2010 – Esther moved to accept the minutes of July 14, 2010 as written; Gary seconded. Vote 3-0, passes.
- 3) Review Agenda – There were no changes to the agenda.
- 4) Delinquent Review – a) Tammy is sending out 10 warning letters and 32 reminder postcards this week. Those numbers are good. The people receiving warning letters are at the top of the delinquent list. b) We are continuing to work on the people in the second part of the list. Patricia Bastey had agreed to a payment plan, but her first payment was returned to us from the bank. Charles Treadwell has said he would be in to pay his bill, but so far he has not. There was some discussion of other accounts on the list. c) Stucco Lodge was not in with a payment at the beginning of July as usual, possibly due to all the work being done since the fire. d) The oldest lean on the David Higgins property at 32 Rock Street has matured. After several phone conversations with his mortgage company, I spoke with someone that was going to pass the balance due information on to the appropriate department. I gave them until August 31 to pay but have not received any payments. I spoke with the same person again today, and she said she would resend the fax to the appropriate department with “Second Request” on it. I will also mail it along with a letter if I do not hear from the mortgage company in a reasonable amount of time.
- 5) Fraud and Financial Policies – Item 8.4 was added per a request from the Trustees when they reviewed the draft version of the policy. Item 8.4 states that the District charges 10% interest on overdue payments, compounded quarterly. Steve moved to accept the Fraud and Financial Policies as written; Esther seconded. Vote 3-0, passes.
- 6) County Road Variable Frequency Drives (VFD’s) – At the last meeting, we reported that the VFD’s were installed but not programmed. Now they have been programmed. Tropical storm Earl was a test, and everything worked good. We had generators in place on Thursday and operated them under a load so they would be ready if needed. Hopefully the VFD’s will save us some money.
- 7) Superintendent’s Report – a) We had no violations for the last couple of months. The plant is operating well. We had a couple of problems with the blowers that we caught before real problems evolved. We bought new check valves to replace failing ones. They were almost 10 years old. Replacements were \$110 each. We had a blower with a bad bearing. We had bearings and seals in stock, so we only had to pay Sergeant's for 12 hours of labor to have them fixed (\$720). Supt. Brooks described a problem with another blower that has a leaking seal. Since that had over 50,000 hours of use, about five years, we decided to replace the bearings as well as the seal. Travis started working on the

repairs this afternoon. b) Supt. Brooks gave the Trustees copies of the email discussion of BODs vs. CBODs. The Compliance Review Board met today. Supt. Brooks met with Tanya Hovell and Dick Darling a week ago. Steve asked about the explosive-proof box discussed in the emails, and Supt. Brooks explained the storage requirements. He added that that was part of Dick's idea. Our solution was strictly the nitrification inhibitor. Dick's recommendation was that we get our CBODs back, but the license writer wants to wait until we are due for renewal in two years. Tanya wants it done now. Supt. Brooks further discussed the meeting. c) We have been finding more hypodermic needles at the County Road pump station than ever. We don't see them here because the Muffin Monster grinds them. Because of the type of needle (not pre-dosed), Steve suspects they are used for purposes other than injecting insulin. We are concerned with keeping staff from getting stuck by a needle. Supt. Brooks hopes the fire department will help educate on proper disposal when they do blood pressure checks at the senior center. The police chief said he would put something in the town newsletter. There was some discussion on ideas related to needles used at the senior apartments. d) Randolph Drive is done. We could not do a manhole but did put in a cleanout. We will now be able to TV and clean if necessary. We found ledge and blasting wires along with a stubborn root ball. Steve asked if the job cost less since we did not put in a manhole, and Supt. Brooks said it did. There was some additional discussion on how the sewer and water were put in to that neighborhood. e) Supt. Brooks asked if the Trustees had received information from the Town of Veazie about their road plans/projects, and the Trustees said no. Since Chairman Hathaway instructed the town manager to send the information directly to the Trustees, Supt. Brooks asked that he get a copy of the information if the Trustees receive it. f) Supt. Brooks estimates that the Oak Grove project would cost about \$150,000. He reviewed the differences between SRF and banks. Supt. Brooks explained other projects, and how staff would engineer and inspect this project. He also reviewed how Manager Reed kept pushing Oak Grove, even though that was the only project specifically mentioned in our assessment letter. At the meeting with Bill Reed, Brian Stoyell, Travis Noyes, and Allan Thomas, Supt. Brooks pointed out that the storm drain needs to be replaced on Oak Grove so it's not ready to pave. He added that the Town and the District should work together. g) The Town is going to pave Jackson Drive and Buck Hill. We have one manhole. Supt. Brooks talked to Brian Stoyell yesterday. Brian said that Travis Noyes was supposed to contact Supt. Brooks. The project starts on the 13th. We will rip up our manhole and put down a plate and gravel. The plan is to do that tomorrow. h) We will be closed on Sept. 16 to attend training in Northport.

- 8) Other Business – a) Tammy told the Trustees that Nick Henry from Horton, McFarland & Veysey was in to do our audit. He did some things differently from our previous audits, such as spot-checking the meter readings to compare them to the bills. It was good to have a new set of eyes examining our books. b) Supt. Brooks requested that we move the November meeting to the 17th due to the Veteran's Day holiday.
- 9) Adjournment – Esther moved to adjourn, Steve seconded. Vote 3-0, passes at 7:58.

NEXT MEETING: OCTOBER 13, 2010 AT 6:30 PM

Minutes approved October 13, 2010, by a vote of 3-0.

Gary Brown, Secretary. 10/13/10