

VEAZIE SEWER DISTRICT

34 HOBSON AVENUE, VEAZIE, MAINE 04401

Phone # 207-942-1536

MINUTES

January 21, 2025 @ 5:30 PM

1. Call to Order 5:33

Rob called the meeting to order at 5:33 p.m. Those present were Chairman Rob Tomilson, Clerk Matthew Miller, Superintendent Chuck Applebee, Office Manager Barbara Kershner, and members of the public. Treasurer Anthony Michaud was excused.

Rob Tomilson made a motion to make Matt Miller the acting Treasurer tonight; Matt seconded. All those in favor 2-0– motion approved.

2. Consideration of Agenda

Rob requested that we

- *Add Maine Paid Family Medical Leave under NEW Business; and*
- *Move Craig / Sewer rate up so Craig may leave after discussion*

3. Approval of December 17, 2024 Meeting Minutes

Matt made a motion to accept the December 17, 2024 minutes as presented. Rob seconded that. All those in favor. Motion passes.

4. Comments from the Public

- *Karen commented has gotten around town and enjoyed “office person” – doing a good job*
- *Mutton Lane access and monetary expenditures*
- *Vortex vs. Centerline, Chuck explained that the camera company needs to be NASSCO certified*

5. AP Warrant

Reviewed and signed off AP Warrant for January 21, 2025.

6. Office Manager's Report – SEE handout –

- *Maine Paid Family Medical Leave (MPFML) – was discussed and will be compared to the district's leave policy. This will be done for the next meeting and reviewed to make sure it is current.*
Rob makes a motion that with the new State MPFML that the district employees shall pay the mandated State contribution of 0.5% wages directly and the district shall pay \$0. Matt seconded the motion. All those in favor. Motion passes.

7. Treasurer's Report – suggestion to add timeline to report

- Profit and Loss Statement – through Dec 17 is accurate
- Lein Discharges – update (see statute on timeline)
- Funds Transfer discussion
 - \$50,000 Penobscot County ARPA Grant – Money moved to its own account pending purchase of camera
 - \$100,000 town assessment- money received
 - Quarterly Reserve and debt service – monies transferred as noted below further discussions tabled for next meeting

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- Trio discussion – *what other options are out there? Look into Flusher's group*
- PO Policies – *Put together SOP*
- Versant Bill – *Usage discrepancy – Chuck to have staff resurrect electric account spreadsheet*

Matt makes a motion to transfer \$50,000 from the Operating Account - XXXX0139 into the Capital Reserve – ICS XXXX0166 account at Katahdin Trust Company. Rob seconded. All those in favor 2-0 – motion approved.

Matt makes a motion to transfer \$57,046.98 from the Capital Reserve ICS XXXX0166 into the Capital Reserve – ICS 99XXXX0166 account at Katahdin Trust Company. Rob seconded. All those in favor 2-0 – motion approved. Is this the correct account numbers as they are both the same?

8. Operations Report – *see attached*

9. New

Business

- Rate Sewer Rates Discussion – Craig Costello, CPA, CGMA - Brantner, Thibodeau & Associates
Things to consider for continued discussion at next meeting:
 - i. Costs exceeded revenue
 - ii. Increase for 2 or 3 yrs?
 - iii. Outstanding grant debt, etc
 - iv. Current state of affairs
 - v. Review distribution of debt retirement, capital reserve, etc
 - vi. Craig back February 18th meeting
 - vii. Next steps - decisions, create rate document, then advertisement, vote, etc
- Water Quality & Compliance Contract Update
Matt made a motion to accept with minimal changes. Rob seconded that. All those in favor.
Motion passes 2-0. Contracts set to renew on February 1, 2025
- Grant money –Penobscot County ARPA Money has been set aside for the purchase of a camera

10. Old Business

- Versant Reimbursement Update - Plant Generator – *Complaint is before Versant for their consideration*
- Consideration of Audit Fiscal Yr 22/23 Revised binders and letters
Matt made a motion to accept the Audit as presented by HMV for the years ended May 31, 2023 and 2022 Rob seconded. All in favor. Motion passes
- Faithful Performance of Duty – *Rob and Matt signed*
- Mutton Lane completion of inspection warrant agreement
Company Needs to be NASSCO National Association of Sewer Systems or Collection System Wastewater License as a national which Chuck has

11. Informational

- WABI Bangor Mall Articles
- Penobscot County Grant

12. Adjourn

Matt motioned to adjourn, Rob seconded, all in favor. Motion passes, meeting adjourned at 7:05 pm

Next meeting February 18, 2024 at 5:30pm