



VEAZIE SEWER DISTRICT

34 HOBSON AVENUE, VEAZIE, MAINE 04401

PHONE 942-1536 FAX 942-0011

MINUTES

February 18, 2025

1. Call to Order

Rob called the meeting to order at 5:33 p.m. Those present were Chairman Rob Tomilson, Clerk Matthew Miller, Treasurer Anthony Michaud, Superintendent Chuck Applebee, Office Manager, Barbara Kershner, and members of the public.

2. Consideration of Agenda – Accepted as is

3. Approval of **January 21, 2024** Meeting Minutes

Suggested Motion: I motion we approve the minutes as presented.

4. Comments from the Public

5. AP Warrant

Review and sign the AP Warrant for February 18, 2025.

6. Office Manager’s Report

- Delinquent Accounts

7. Treasurer’s Report

- Profit and Loss Statement
- Bond Payment Funds Transfer
- Prep for FY25-26 budget

Suggested Motion: *I suggest a motion to transfer the 2024 Town of Veazie Assessment fee of \$100,000 from the Operating Account - XXXX0139 into the Capital Reserve - XXXX0166 account at Katahdin Trust Company.*

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Suggested Motion: *I suggest a motion to transfer the funds to cover the Eaton Peabody Invoice legal fees in the amount of \$17,181 from the Operating Account - XXXX0139 into the Capital Reserve - XXXX0166 account at Katahdin Trust Company.*

Suggested Motion: *I suggest a motion to transfer the funds to cover the Eaton Peabody Invoice legal fees in the amount of \$17,181 from the Capital Reserve - XXXX0166 into the Operating Account - XXXX0139 account at Katahdin Trust Company.*

Suggested Motion: *I suggest a motion to transfer the funds to cover the Hopkins Paving invoice in the amount of \$24,044.59 from the Operating Account - XXXX0139 into the Capital Reserve - XXXX0166 account at Katahdin Trust Company.*

Suggested Motion: *I suggest a motion to transfer capital funds to cover the Hopkins Paving invoice in the amount of \$24,044.59 from the Capital Reserve - XXXX0166 into the Operating Account - XXXX0139 account at Katahdin Trust Company.*



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Suggested Motion: I suggest a motion to transfer funds to cover the **Lou Silver invoice regarding the installation of the pump station at 1348 State St, in the amount of \$34,900** from the **Operating Account - XXXX0139** into the **Capital Reserve - XXXX0166** account at Katahdin Trust Company.

Suggested Motion: I suggest a motion to transfer capital funds to cover the **Lou Silver invoice regarding the installation of the pump station at 1348 State St, in the amount of \$34,900** from the **Capital Reserve - XXXX0166** into the **Operating Account - XXXX0139** account at Katahdin Trust Company.

Suggested Motion: I suggest a motion to transfer funds to cover the Maine Municipal Bond Bank payment in the amount of **\$172.86** from the **Debt Reserve - XXXX02172** into the **Operating Account - XXXX0139** account at Katahdin Trust Company.

Suggested Motion: I suggest a motion to transfer funds to cover the Maine Municipal Bond Bank payment in the amount of **\$1,598.95** from the **Debt Reserve - XXXX02172** into the **Operating Account - XXXX0139** account at Katahdin Trust Company.

Suggested Motion: I suggest a motion to transfer grant funds in the amount of **\$1,102.46** from the **Operating Account - XXXX0139** into the **Capital Reserve - XXXX0166** account at Katahdin Trust Company, which were received from the Maine Municipal Association for reimbursement for the Risk Reduction Monitoring System.

Suggested Motion: I suggest a motion to transfer grant funds in the amount of **\$1,102.46** from the **Capital Reserve - XXXX0166** into the account at Katahdin Trust Company, which were received from the Maine Municipal Association for reimbursement for the Risk Reduction Monitoring System.

Suggested Motion: Matt makes a motion to transfer **\$8,228.19** from the **Operating Account - XXXX0139** into the **Debt Reserve - XXXX0172** account at Katahdin Trust Company.

ACTION ITEM: Call Jarod, Auditor at HMV to seek advice on transfers above

8. Operations Report

9. New Business

- Maine DOT project
- HMV Year end 2024 Audit
 - Understanding Agreement Ltr
 - Fraud Risk Trustees Questionnaire
- Abatement review
- PO Process

10. Old Business

- Rate Sewer Rates Discussion – Craig Costello, CPA, CGMA - Brantner, Thibodeau & Associates

11. Informational

- Versant Reimbursement Update - Plant Generator

12. Adjourn



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Next meeting March 18, 2024 at 5:30pm