



# VEAZIE SEWER DISTRICT

34 Hobson Ave, Veazie, ME 04401

Phone 207-942-1536 Fax 207- 942-0011

## MINUTES - July 29<sup>th</sup>, 2025 Board Meeting

1. Call to Order

***Tony called the meeting to order at 5:36 p.m. Those present were Anthony Michaud, Chairman, Christopher Lynch, Treasurer, Office Manager, Barbara Kershner, Interim Superintendent, Jonah Nadeau, Lab tech, Rachel Conlin, and members of the public. Absent, Rob Tomilson, Clerk. Quorum met.***

2. Consideration of Agenda – ***Accepted as is vote 2-0***

3. Approval of Meeting Minutes

- ***May 27, 2025 Meeting Minutes***

***Tony motioned to approve meeting minutes as presented, Chris seconded, all those in favor– motion passes approved 2-0.***

- ***June 17, 2025 Meeting Minutes***

***Tony motioned to approve meeting minutes as presented, Chris seconded, all those in favor– motion passes approved 2-0.***

- ***July 1, 2025 Special Meeting Minutes***

***Tony motioned to approve meeting minutes as presented, Chris seconded, all those in favor– motion passes approved 2-0.***

4. Comments from the Public – ***No formal comments from the public***

5. AP Warrant - ***Review and sign the AP Warrant for July 29, 2025.***

***Tony motioned to formally ratify the transfer of \$12,767 from the Capital Reserve account at Katahdin Trust Company to the Operating Account, which was executed on July 2, 2025, outside of a regular meeting due to immediate operational needs. This transfer was made with the approval of two trustees and is now being brought before the full board for official acknowledgment and inclusion in the District record. Chris seconded, all those in favor – motion passes approved 2-0.***

6. Office Manager's Report – ***Reviewed attached***

- Overall summary
- Delinquent Accounts
- Lien Process

7. Treasurer's Report – ***Reviewed attached***

- Profit and Loss Statement

8. Operations Report – ***Reviewed attached***

- May, 2025 and June, 2025

***Operations Report*** – The County Road pump station experienced a failure but is now operational; however, the suction on the pipe remains inoperable. Pricing for materials and labor is pending. Vortex is assisting to keep the wet well cleaned and at a low level. Completion is anticipated within one day.

***Bay 1 Doors*** – The bay doors in Bay 1 are not operational; Jonah reviewed a repair quote.

***Vortex Services*** – A town member inquired about the use of Vortex for County Road repairs. Jonah explained that Vortex was the only provider with the necessary equipment to keep the wet well down and cleaned. He will check whether Centerline offers similar services for future reference.

9. New Business

- County Road Pump Station – ***Jonah updated above***
- MDEP “Draft Discharge Permit” comments due to MDEP 6/30/25 – ***Jonah will review the work left by Chuck, and Tony requested that he follow up with DEP.***
- MDEP Qtr # I&I Report Due: 8/1/25 (ext) – ***Jonah noted that eliminating inflow and infiltration (I&I) would remove the need for an upgrade. Tony and Jonah reported no ongoing or recent overflows from Mutton Lane.***
- Cooling Fan for VFD #4 through Mike Ebart – ***reviewed***



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- Mechanical Services Service contract proposal – *The contract will extend current coverage to include all locations and buildings for boilers, hot water heaters, and heaters. No bidding is required, as this is a longstanding contracted service. Upon approval, the contract may be signed.*

*Tony motioned to accept upgraded Mechanical Services contract. Chris seconded, all those in favor – motion passes approved 2-0.*

- Update on pond desludging prices – *Jonah to follow up with DEP on report regarding sludge blanket to get an idea of how much sludge we have. Currently waiting on GIS people. Jonah will move forward with obtaining quotes based on square footage.*

## 10. Old Business

- Postpone Mutton Lane Actions- discussions - *Tony recommended placing the court case on hold without prejudice, noting there have been no ongoing or new issues. Continuing would cause unnecessary aggravation and incur additional costs for the District.*

*Tony motioned to dismiss the Mutton Lane case / law suit without prejudice. Chris seconded, all those in favor – motion passes approved 2-0.*

- Postpone Rate Increase – *Postpone until August to have all Board members present – Suggested info sheet to provide insight as to the how and why rates were decided*
- Postpone Ordinance Changes – *Postpone until August to have all Board members present*
- Treasurer Review Budget w/ Office Manager for Cost Savings – *Barbara will meet with Chris to review the budget. She will also coordinate with Katahdin regarding loan options.*
- Letter to Veazie Town Manager for continue HR support – attached

## 11. Informational

- Lab Report - *Rachel was introduced to the team and town members. A chart showing the rolling average for the past 12 months indicated the District's averages remain well above the permit limit. Posting the chart on the website was suggested.*
- MMA Risk Management / Property & Casualty Coverage Updates 25/26

## 12. Executive Session to discuss a Personnel Issue 1 MRSA § 405(6)(A) – *No private executive session needed items discussed as follows.*

- **District reorganization:** Roles were assigned as follows: Operator Assistant – Dennis; Chief Operator / Interim Superintendent – Jonah; Lab / Regulatory Manager – Rachel; District Administrator – Barbara. New job descriptions are attached and will be reviewed and signed by the team for the files.
- **Salary & Personnel Updates** – Salary increases for the team will be funded from savings realized from Chuck's superintendent contract. Barbara's hours will increase from 32 to 36 per week, now considered full-time. The personnel policy will be reviewed by the Board after additional updates are completed. The remaining \$59,700 in savings from Chuck's contract will be applied to the budget deficit.

*Tony motioned to approve personnel changes, and salary increases to be accepted as discussed with title changes; increases to be implemented during next full-pay period. Chris seconded– approved 2-0.*

## 13. Adjourn Meeting

*Tony motioned to adjourn meeting, Chris seconded– approved 2-0. Motion passes, meeting adjourned at 6:03 pm*