



VEAZIE SEWER DISTRICT

34 Hobson Ave, Veazie, ME 04401

Phone 207-942-1536 Fax 207-942-0011

MINUTES – October 21, 2025 Board Meeting

1. Call to Order

Tony called the meeting to order at 5:30 p.m. Those present were Anthony Michaud-Chairman, Christopher Lynch-Treasurer, Barbara Kershner-District Administrator, Jonah Nadeau-Chief Operator/Interim Superintendent, guest Jim Lord from Dirigo Engineering, Mark Leonard, the Town Manager from the Town of Veazie, and members of the public. Rob Tomlison was absent

2. Consideration of Agenda—Accepted as is vote 2-0

3. Approval of *September 16, 2025*, Meeting Minutes

Tony motioned to approve meeting minutes as presented, Chris seconded, all those in favor—motion passes approved 2-0

Approval of *October 2, 2025, Emergency Meeting* Minutes

Tony motioned to approve meeting minutes as presented, Chris seconded, all those in favor—motion passes approved 2-0

4. Comments from the Public - None

5. AP Warrant

Review and sign the AP Warrant for September 16, 2025

Tony motioned to transfer \$12,767 from the Operating account at Katahdin Trust Company to the Capital Reserve account reimbursing a Board approved mid-month transfer executed on July 2, 2025 - Chris seconded, all those in favor – motion passes approved 2-0

Tony motioned to transfer \$17,167 from the Operating account at Katahdin Trust Company to the Capital Reserve account, representing 68% of reserve revenue to date based on the established rate allocation (Capital \$46.80 / Debt \$22.00) - Chris seconded, all those in favor – motion passes approved 2-0

Tony motioned to transfer \$8,079 from the Operating account at Katahdin Trust Company to the Debt Reserve account, representing 32% of reserve revenue to date based on the established rate allocation (Capital \$46.80 / Debt \$22.00) - Chris seconded, all those in favor – motion passes approved 2-0

6. Administration Report—Reviewed attached reports

- Overall summary / update
- Delinquent Accounts
- Lien Process – **5 Lien Discharges processed**

7. Treasurer Report - Reviewed attached reports

- Profit and Loss Statement

8. Operations Report - Reviewed attached reports

Tony motioned to approve the purchase of a new pump for up to \$900, Chris seconded, all those in favor—motion passes approved 2-0

APPROVED by Board



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9. Laboratory Report - *Reviewed attached report*

- *Still within normal limits*
- *Coordinated to begin utilizing Dahl Chase to deliver samples instead of driving*
- *Two new tests Rachel will begin doing in house*
- *Rachel is in process of being approved as a new signatory on DMR*

10. New Business

- Allen's Environmental Services Meet n Greet – *addressed earlier in the week as met with team as a subcontractor, no discussion at this meeting.*
- Jim Lord – Dirigo
 - *Bids- Have met with 4 contractors – No completed bids available to for tonight. Deadline is Friday, October 24th*
 - *DEP application presented*
 - *Notice of Potential Violation has been submitted*
 - *Sole source request presented*
 - *Environmental review submitted – Ad will have to go in the newspaper*
 - *Bidding Contract documents presented for our files*
 - *Dirigo contract presented to Board – this will be reviewed at the next meeting which will be scheduled for next Tuesday, October 28th as another Emergency meeting*

Everything is completed that needs to be for the DEP at this point

Damaged items that are exposed during the project that need to be repaired will be during this time. Dirigo will assist in the future, when available, with other grant programs such as Principal Forgiveness Grants to repair larger items

11. Old Business

- Rate Discussion –
 - *The Board agreed to move forward with 15% increase across all three-line items, ie Usage \$4.79 to 5.51, Capital Reserve from \$46.80 to \$53.82 and Debt Service \$22.00 to \$25.30, which includes the \$5.00 sludge fee, average \$11 increase*
 - *The Office will move forward with placing the announcement in the paper in January and in the Quarter #1 January 1, 2026, mailing*
 - *A Special Meeting will be held during the normal January meeting on Tuesday, January 20, 2026, with an anticipated increase of the next Quarter #2 billing period on April 1, 2026*

Tony motioned to approve to move forward with the rate increase as noted above, Chris seconded, all those in favor– motion passes approved 2-0

12. Informational

- Personnel Policy revisions- delay to November Mtg
- Return to Work Policy- delay to November Mtg

13. Adjourn

Tony motioned to adjourn meeting, Chris seconded– approved 2-0. Motion passes, meeting adjourned at 6:17 pm