

VEAZIE SEWER DISTRICT

34 HOBSON AVENUE, VEAZIE, MAINE 04401

Phone # 207-942-1536 Fax# 207-942-0011

VEAZIE SEWER DISTRICT

Trustee Meeting

December 17, 2024 @ 5:30 PM - MINUTES

1. Call to Order 5:30 pm

Rob called the meeting to order at 5:35 p.m. Those present were Chairman Rob Tomilson, Treasurer Anthony Michaud, Clerk Matthew Miller, Superintendent Chuck Applebee, Office Manager Barbara Kershner, and several members of the public.

2. Consideration of Agenda

Added agenda items

- *1320 State Street / Mike Sirois Reimbursement – after review of the situation, it was determined that the mishap occurred due to an incorrect assumption of the sewer line lateral location. There were no indications of the lateral location on the district as built sewer maps. The Orono camera that was used only tv's main line sewer mains and a stub was located at this location indicating a lateral stub did exist. Based on the identified lateral service a determination was made of where the service line would be on Mr. Sirois's property within the utility easement. This led to excavation and the removal of a tree, resulting in additional costs for a lateral that did not extend across the highway onto the Sirois property. Moving forward, we recommend making inspections are conducted with sewer camera equipment that have the ability to inspection sewer service laterals, which may include purchasing additional camera equipment.*

Matt motioned to reimburse Mr. Sirois. Motion seconded by Tony. All in favor. Motion passes.

- *Rate Increase – Rate increase discussions were put on hold until the January Board mtg to allow for more time to bring the books up to date and for Craig to review.*

3. Approval of November 17, 2024 Meeting Minutes

Suggested Motion: Matt motioned to accept the minutes with the minor changes to the announced December meeting date to the correct date of December 17th. Once corrected – the Minutes would be approved as amended per this motion. Motion seconded by Tony. All in favor. Motion passes.

4. Comments from the Public

- *Issues were revisited around returning phones calls in a timely manner / policy.*
- *Utilizing tools from the Maine Municipal's website and/or team in future meetings around team development, meeting management.*
- *Seeking an update on the status of the Superintendent position search*

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5. AP Warrant

Questions/Comments:

- *Maine Web Impressions Invoice – Website Training*
- *Water Quality and Compliance – Questioned difference in hourly rate for training – this was a mistake and will post a credit on next month's invoice*
- *Town of Veazie Assessment – Incoming 100,000 due by 12/31/2024*
- *Hold mailing of outgoing checks pending banks' balance*
- *Determined no transfer needed to be made*

Review and sign the AP Warrant for December, 2024.

6. Office Manager's Report – *see attached*

7. Treasurer's Report – *see attached*

- Profit & Loss Statement
 - Chuck and BGK will continue to tweak
 - Included this month's warrant, will not in future
- State Street
 - Chuck has connected with the owner and is awaiting those bills
- Delinquent Accounts – *See timeline attached*
- Lein Discharges – *Will hold until as more research needed and reach out to Matt Miller and Tony when ready*
- Treasurers report – *put the last month's figures in addition to this month.*

8. Operations Report – *see attached report*

- Ford F250 Transfer Case blew – Chuck reviewed the 3 quotes
 - *\$3,248, whitehead ford*
 - *\$5,216, Darlings*
 - *\$3,066, Potters*
- Hitch on the trucks – *discussions around getting a hitch on the truck. U-Haul, \$550 installed estimate*
- Cords were put on portal generator – *looking to install auto throw switch at Buck Hill Pump Station – so that the generator can set up prior to storm*
- Storm report –
 - *1 pump truck used*
 - *No overflow at County Road Pump Station*
 - *Flow monitoring - Popped 3 manholes during event – because of no pickup truck – one manhole is high at Greystone...Mutton Lane could not be monitored safely, the next manhole up was monitored., Went to a manhole one near town office... did third one. Have pictures... want to do in dry weather to measure flow... to compare.*
 - *County Road Pump Station needed a pump truck to prevent overflow because of high flow due to rain and snow melt. . One manhole on county road heading towards Thompson Road was monitored.*

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- *This was basically a training session Chuck was there for instruction to show and were areas they knew they wanted to check.*
- *Additional training will be conducted during future storms when time allows.*
- *Key manholes are being identified to conduct flow monitoring.*

Tony asked if DEP would let it slide if there was a overflow. Chuck said we would most likely get another letter of warning or some additional enforcement action. Veazie does always calls a pump truck when we get overflow. Veazie Sewer District does properly report to the State. There is a tightening of enforcement if we did NOT have a pump truck respond we would back slide on our longstanding efforts to prevent SSO's at County Road Pump Station. Some other wastewater plants have permanent discharges at some locations known as CSO's (Combined Sewer Overflows) and these overflows are permitted and have been allowed, Veazie doesn't have CSO's so all overflows are known as SSO's (Sanitary Sewer Overflows) CSO's are grandfathered with timelines to remove. New CSO' are not allowed. SSO's such as Veazie has aren't allowed and are enforced upon by Maine DEP.

- County Road Pump Station
 - New Pump Station - *Haley Ward drafted new pump station – very expensive.*
 - *County Rd pump station is in need of an upgrade.*
 - *County Rd did not lose power.*
 - *Buck Rd*
 - *The plant did lose power.*
 - The Lagoon Liner Repair has been *Finished*

9. New Business

- *Consideration of Audit Fiscal Yr 22/23 – for review & acceptance – **the Board was seeking the information that was stated on page # 3 notating the deficiencies. Barbara will follow- up with Jared. The Board recalls it might have been sent back in April during the Audit and recommendations completed***
- Maine Municipal Association Update; Faithful Performance of Duty – Signatures Required- **completed**
- *Consideration of Credit Card Policy – **Approved. Matt makes a motion to accept as written, Tony seconded. All in favor. Motion passes.***

10. Old Business

- *Versant Reimbursement Update for Plant Generator – **Chuck has successfully sent the claim paperwork in to Versant***

11. Informational

- *\$3000 Safety Grant Check*

12. Adjourn *Matt motioned to adjourn, Rob seconded, all in favor. Motion passes, meeting adjourned at 6:29 pm*

Next meeting January 21, 2025 @ 5:30 pm